

Proforma invoice and Declaration of Contents

From

Name: _____ Business: _____
Street: _____ Postcode: _____
City: _____ Country: _____
Phone: _____ EORI: _____

To

Name: Kerrie Figueiredo Business: SGS United Kingdom Ltd
Street: Rossmore Business Park Postcode: CH65 3EN
City: Ellesmere Port Country: United Kingdom
E-mail: info@lubetrend.com Phone: +44 (0) 1492 574 750
VAT: 755 5048 20 EORI: GB755504820000
Company Reg no: 4507291 Shipping Terms: Delivery Duty Paid (DDP)

Detailed description of contents

| Description | Quantity | Unit Value in £ GBP | Subtotal Value for Customs | Net weight/kg | Gross weight/kg |
|---|----------|------------------------|-------------------------------|------------------|--------------------|
| Oil sample/s for testing. No commercial value. Flash point >200°C. Not dangerous goods. Not restricted. Complies with IATA restrictions. | | <1 GBP | | | |

Total amount

Category of item

Gift Returned goods Other Documents Commercial sample

Commodity codes

HS tariff number: _____ Country of origin of goods: _____

Other Information

Type of Export: Permanent Reason for Export: Commercial CPC Code: 40 00 C33 VAT account: Postponed VAT account. We will be postponing VAT

Declaration of contents of package

The contents of the package do not contain any dangerous article or articles prohibited by legislation or by other regulations. It is being shipped to Lubetrend laboratories, Conwy, for analysis purposes only. I declare that the above information is true and correct to best of our knowledge for samples shipped to the laboratory.

Date

Sender's signature

Guide

From: Your company and contact person details.

You also need to fill out your EORI-number (Economic Operator Registration and Identification). An EORI number is a unique identification number that is to be used for all customs related activities within the EU, for example when importing from or exporting to a country outside the EU. Learn more at the European Commission website: https://ec.europa.eu/taxation_customs/dds2/eos/eos_home.jsp?Lang=en

To: The receiver information is pre-filled in this form, you need to add shipping terms. If you use your courier's form the information in the "To" fields shall be transferred to that form.

Detailed description of contents: The contents (oil sample) is pre-filled and the same description can be used if you use a courier's form. You need to add the number of pieces (samples), net and gross weight and value per sample as well as total value.

Since the oil samples have no commercial value, one samples value is <1 GBP.

Please note that the sample description and value is important to add – without this information your samples could be held at customs for up to 14 days or even longer.

Category of item: The category is "Other".

Commodity codes/HS Tariff number: The Harmonized System is a standardized numerical method of classifying traded products. It is used by customs authorities around the world to identify products when assessing duties and taxes and for gathering statistics.

Depending on what type of oil you are sending, different codes are used. For example:

- Engine oils, compressor oils and turbine oils: 2710 19 81
- Hydraulic oils: 2710 19 83
- Gear and transmission oils: 2710 19 87

More information about Tariff numbers can be found here at the European Customs Portal:
<https://www.tariffnumber.com/>

Other Information: Information that might be required. Pre-filled and can be transferred to the courier's form if required.

Declaration of contents of package: By signing this document you declare that the information is true and correct to best of your knowledge.

Date & Signature: The Proforma invoice & Declaration of Contents must be signed and dated. (Please note that dependant on your courier up to four copies of the Commercial Invoice should be printed, completed, signed, and dated prior to the driver picking up the parcel).