



# DIVORCE CERTIFICATE APPLICATION

Town Clerk's Office: 603-640-3200; [townclerk@hanovernh.org](mailto:townclerk@hanovernh.org)

P.O. Box 483 – 41 South Main Street – Hanover, NH 03755

**INSTRUCTIONS:**

1. If requesting by mail, **enclose a photocopy of picture identification of the person requesting the record** (driver's license, passport or other picture identification); you will be asked to present a photo ID if requesting the record in person.
2. Person requesting certificate must be oneself or have a close familial relationship as defined below, or have a direct and tangible interest (a guardian or respective legal representative).
3. Payment in cash or money order payable to the Town of Hanover – do not send cash for mail requests!
4. If requesting by mail, include a self addressed stamped envelope for the return of the certificate and mail request package to HANOVER TOWN CLERK – PO BOX 483 – HANOVER, NH 03755-0483.

**PLEASE TYPE OR PRINT CLEARLY**

Number of Certificates Requested: \_\_\_\_\_ Fee: **\$15.00\*** for the first certificate and **\$10.00** for each additional

Full Name of Husband/Person A (First, Middle, Last): \_\_\_\_\_

Full Name of Bride/Person B (First, Middle, Last): \_\_\_\_\_

Date of Divorce (Month, Day, Year): \_\_\_\_\_

Place of Decree (County in New Hampshire): \_\_\_\_\_

Purpose for which the certificate is requested: \_\_\_\_\_  
(Example: records, genealogy, insurance, legal, name change)

Name and Address to send certificate(s): \_\_\_\_\_  
\_\_\_\_\_

Telephone/Email Address (in case we need to contact you): \_\_\_\_\_

Your Signature: \_\_\_\_\_ print out to sign; unsigned forms returned

Date: \_\_\_\_\_ Relationship to Registrant: \_\_\_\_\_ (see below)

**The following stipulations apply to your relationship to the individual:**

- ✓ *Records 50 years and older are public record and familial relationship is not required.*
- ✓ *Records for events occurring within 50 years of date requested must have a familial relationship of mother, father, brother, sister, uncle, aunt, niece, nephew, grandparent, and step parents; or have a direct and tangible interest in this record, such as a guardian or a legal representative.*

**PLEASE NOTE:** A certified copy of a Divorce is available through the State of NH Vital Records database from 1979 to 6 months prior to the date of application. If we are unable to access the record, you will need to contact the court directly where the divorce was granted for further information, and the \$15.00 search fee will be charged.

**NOTICE:** Any person shall be guilty of a Class B Felony if he/she willfully and knowingly make any false statement in an application for a certified copy of a vital record as per RSA 126:24.